

Evaluation RFP Frequently Asked Questions

Are these two different evaluations?

Yes, one of programs and one of grants. However, we see there being decent overlap between the two, so in terms of the deliverables, evaluators may find that these can be combined.

Are incentives allowed for survey or evaluation participants?

Yes, and we do not expect that expense to be written into the proposal budget. If your proposal requires incentives, an estimate of that expense to Delaware Humanities can be included in the project description.

Will the consultant have access to past survey questions and responses?

Yes.

How many years back of data do you have and how many years back would the consultant be expected to use?

We have extensive data going back many years. The consultant would have access to all this data. We expect most likely going back much further than 2019 would not be useful, but we are not putting a limitation on the data either way, that would be for the consultant to decide.

What will the interim report contain?

We expect the interim report to be an update on where the project is that we can share with our board and staff, but specifics as to what it should include can be determined collaboratively between us and the consultant.

Which grant programs will be examined? There are more categories on the website than in the RFP.

Our website contains an exhaustive list from over the past few years. CARES and ARP (Renew and Recover) were part of federal legislation and not part of our normal operations, so those grants will not be a part of this evaluation. Our former Vision grants are now Action/Innovation grants. Capacity Building/Planning grants are a brand-new category and we have not awarded any at this time.

Will there be access to prior grantees/partners as well as their applications?

Yes.

Will there be access to those who decided to not submit a grant application?

Potential grantees are able to look at the grant application without giving us any of their information, so our pool will be limited. But we can give contact information for organizations who began an application and then abandoned it. We may also be able to pull data on those who spoke with our Grant Officer but then never completed an application.

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Does Delaware Humanities believe it is reaching its goals and is looking for validation, or does it believe it is not making these goals and is seeking improvement?

Both – we do believe our programs and grantmaking are achieving their goals, but we would like evidence to show this. However, we believe both could be better at achieving those goals, so we hope to gain insight in this process on how improvements could be achieved.