

Grant Type	Deadlines (for Application Process)	Amount Limits/Grantee	Eligibility
<p><b>Capacity Building/Planning Grants</b> are for improving/expanding the capacity of a humanities-based program or activity.</p> <p><b>**Successful Capacity Building/Planning Grant applications demonstrate the research and planning component of a project as it relates to building the capacity of your organization**</b></p>	<p>LOI required, invitations to apply, final drafts and decision made by the board. Specific dates TBA</p>	<p>Maximum grant award is \$18,000, must provide a 1:1 Cost-Share Match with amount requested from DE Humanities</p>	<p>Organization must have a U.E.I (Unique Entity Identifier) Register ASAP <a href="#">here</a> if your organization does not have one. Organizations we can fund:</p> <ul style="list-style-type: none"> <li>• Delaware nonprofit 501(c)3 organizations</li> <li>• K-12 schools, colleges, universities</li> <li>• Museums, historical societies, libraries</li> <li>• State/local government agencies</li> <li>• Professional or social organizations</li> <li>• Community or religious groups</li> <li>• Ad hoc groups</li> </ul>

***Our Mission: Delaware Humanities strengthens our communities by encouraging all Delawareans to be inspired, informed, and engaged through exploring the diversity of the human experience.***

We are an organization dedicated to understanding, interpreting, and documenting the human experience or human culture through public humanities work. If you have more questions about the humanities, and if your organization will qualify for support, please contact our [office](#).

**Requirements for Capacity Building/Planning DH FY22 New Grant support are below.**

- a. An eligible organization must align their Grant to fit within the DE Humanities Four Core Themes, Stories/Histories, Environment/Health, Media/Democracy, Culture/Community and explain why the Grant fits into a specific theme.
- b. Award amount(s): Applicants may request grant funds between \$5,001-18,000. **A 1:1 Cost-Share match is required.**
- c. Period of performance: All funded projects must begin after the grant is awarded; no pre-award costs are allowed.
- d. A UEI # is required in order to receive funds for each grant type and it can take up to a week to receive one.
- e. **We encourage minority-led organizations and organizations providing programming to historically marginalized communities in Delaware to apply for support.**

## Capacity Building/Planning Grants

Definition: Capacity Building/Planning Grants are NEW for FY22. These Grants are for capacity building or planning for a specific humanities program or activity.

To apply for **Capacity Building/Planning Grant** support, a Letter of Interest (LOI) is required, and successful applicants receive invitations to submit Capacity Building/Planning Grant applications. **All Capacity Building/Planning Grant applications must demonstrate a direct connection to a humanities program or activity.** Some examples:

- Capacity building efforts directly connected to a humanities program or activity (i.e. strategic planning, program development, marketing plans, etc.)
- Planning and development of public humanities programming, like a discussion series
- Humanities-based research as a precursor to an exhibition, documentary film, or larger project
- Assessing Audience diversification and expansion efforts of a specific humanities program or activity to a historically marginalized community
- Ideas that are not listed here are always welcome! Please reach out to the [Grants Officer](#) for further guidance in shaping your application.

1. Who is NOT eligible to apply for **Capacity Building/Planning Grant** funding?

- a. Individuals
- b. Humanitarian-based social service organizations
- c. For-profit organizations
- d. Organizations that are not physically located in Delaware

2. What costs are eligible for **Capacity Building/Planning** grants?

- a. Planning and development costs for new humanities programs, or re-imagining or revision of existing programs- **focusing on the research and design aspect, rather than implementation or action.**
- b. Expansion of outdoor and/or virtual activities and increase in access to those activities for target populations
- c. Direct programming and implementation costs integral to the project
- d. Honoraria for humanities experts/scholars/facilitators
- e. Domestic travel and per diem – per diem may include refreshments- which must be shown to be necessary and reasonable, travel costs are allowed for out of town personnel only. Mileage is reimbursed at \$.51/mile.
- f. Supplies – consumable items, i.e. paper products that can only be used one time
- g. Rental – facilities space for event if grantee organization does not have one
- h. Promotion and Printing – advertising and publicity costs for outreach, includes social media and virtual publicity efforts as well as traditional paper-based

**\*\*Activities/programming funded by Delaware Humanities grants should be accessible to the public and free or low cost.**

3. What costs are NOT eligible for support through **Capacity Building/Planning** Grants?
  - a. General operating support and general (NOT project-specific) staff salaries
  - b. Scholarly programs directed to a limited audience or individual scholar research
  - c. Competitive re-granting, prizes, awards, and projects that provide academic credit, scholarships, fellowships
  - d. Cancellation costs
  - e. Pre-award costs
  - f. Equipment costs in excess of 20% of total project costs, or \$5,000.00
  - g. International travel
  - h. Construction, purchase of real property, major alteration, repair and renovation
  - i. Collections acquisition
  - j. The preservation, organization, or description of materials that are not regularly accessible for research, education, or public programming
  - k. Promotion of a particular political, religious, or ideological point of view
  - l. Advocacy of a particular program of social or political action
  - m. Support of specific public policies or legislation
  - n. Lobbying
  - o. Alcohol and entertainment
  - p. Projects that fall outside of the humanities and the humanistic social sciences (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies) Contact the Delaware Division of the Arts for all performance and art creation projects.
  - q. Unallowable expenses as defined in [2 CFR200 Subpart E-Cost Principles](#)

