

Delaware Humanities Lending Library Request Form

Please complete and return the form below. Forms can be mailed to Delaware Humanities or emailed to Ciera Fisher (chfisher@dhf.org).

Note that all requests must be made 60 days before the book discussion or DVD viewing.
Requests made after this time will not be considered.

Organization (if applicable):	
Point of Contact:	
Address:	
Contact's Email:	
Contact's Telephone:	
Contact's Library Card Number (last four digits only):	
Pick up library:	
Title Requested:	
If book, number of copies (circle one):	5 10 15 20
Date of discussion/viewing:	

This event is open to the public (circle one): Yes No

If "Yes", please put the group's meeting information on the reverse of this form and Delaware Humanities will help advertise your event.

- 1) By signing below, I confirm that the above information is accurate.
- 2) I agree to return the books or DVD, supplemental materials, and **completed** evaluation form at the time indicated by Delaware Humanities to a Delaware library.
- 3) I agree that the number of books or DVD indicated above will be returned to Delaware Humanities in good condition. If not, I realize I will be billed by Delaware Humanities for each book or DVD and agree to pay that bill.
- 4) I realize that regular library fees may apply if I return the tote late.

Name (printed)

Signature

Date

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Event Information (for events open to the public)

Event Location:	
Address:	
City:	
State:	
Zip code:	
Phone number:	
Email address:	
Time of discussion/viewing:	